

CTE Skill Certificate Test Performance Documentation

This document must be submitted to the test coordinator along with the test scan sheets at the time of testing. It will be submitted to the USOE for the audit and a copy kept on file for two years.

Course: Business Web Page Design
Test Number: 254
School:
Instructor's Name:

Students in course:
Students tested:
Date:

This is to verify that the students on the attached class roll* accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Identify important events in Internet history.
2. Defined basic Internet terminology.
3. Send and receive e-mail.
4. Perform the following email functions: forward, reply, attach, create an address book.
5. Perform searches using advanced searching techniques.
6. Complete a project(s) using data collected from the Internet using objectives 0401-0403.
7. Compose web page(s) in HTML using the elements in objectives 0502-0508.
8. Compose web page(s) using a GUI or Web editor using the elements in objectives 0601-0607.
9. Understand and adhere to an Acceptable Use Policy.

Each performance is documented and kept on file for two years. (check one or more)

- ☐ Individual student performance tracking sheets
- ☐ A class period summary score sheet
- ☐ Recorded and identified in the class grade book

Instructor's Signature: _____

*Attach a copy of the class period roll and draw a single line through any student on the roll not accomplishing ALL required performance objectives at the 80% (moderately to highly skilled) level.